



EBT FOUNDATION, INC.

421 MEADOW STREET, BOX 158, ROCKHILL FURNACE, PA 17249

JOB POSTING: CUSTODIAN

Location: Rockhill Furnace, PA
Classification: Part-Time - Seasonal, Must Have Ability to Work Weekends
Department: Visitor's Services
Salary: \$13.00

COMPANY BACKGROUND:

The East Broad Top is many things – a delightful family destination, a National Historic Landmark, a great volunteer opportunity, an unparalleled preservation undertaking, and much more. The railroad, which was built beginning in 1872, is the only surviving three-foot gauge common carrier railroad east of the Rocky Mountains. The non-profit EBT Foundation, Inc. purchased the railroad in 2020 and kickstarted one of the largest preservation projects in recent history. The EBT Foundation's mission is to preserve and operate the East Broad Top Railroad National Historic Landmark as a tourist railroad; to educate visitors about the role of railroads in local and national history, and to promote local and regional tourism and economic growth.

SUMMARY:

This position is responsible for the daily upkeep and cleaning of the railroad facilities, public-use areas, offices, and other areas to a high standard.

RESPONSIBILITIES:

- Perform a variety of cleaning duties including, but not limited to, vacuuming, sweeping, mopping, washing walls/windows
- Maintaining trash cans throughout the property, removing and replacing bags as needed
- Generally assisting in the cleanliness and upkeep of all areas assigned
- Maintaining awareness of the state of appearance around the railroad and correcting issues as they arise
- Cleaning and maintaining public restroom facilities to a high standard of care
- Deep-clean train cars on a scheduled basis, and as needed to ensure a quality standard for our visitors
- Ensure communication with the daily Manager-on-Duty for specific cleaning tasks that may arise
- Maintain supplies storage areas and keep them in neat order
- Control inventory of cleaning supplies and alert Supervisors when items must be restocked

EDUCATION AND/OR EXPERIENCE REQUIREMENTS:

- Must be at least 16 years or older to apply
- Valid Driver's License is preferred
- Prior cleaning, janitorial services experience preferred
- Must be able to lift and carry 50lbs.
- Ensure uniform and personal appearance are clean and professional
- Must be willing to close and work until last train, trolley, or tour has been completed
- Must be available to work flexible schedule including holidays and weekends dictated by the operating season and railroad schedule
- Ability to interact with customers with exceptional customer service as the first priority
- For consideration, candidates must be able to work from at least May - August, with May - December preferred

PHYSICAL DEMANDS & WORK ENVIRONMENT:

While performing the duties of this job, the employee is regularly exposed to risks associated with travel between buildings and back and forth to other areas as may be required due to business demands. We are an operating railroad, which requires a high level of awareness. Employee is required to work in an industrial/railroad environment in all weather conditions. Work on and off of the train is required in daylight and dark hours.

EQUAL OPPORTUNITY STATEMENT:

The East Broad Top Railroad provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, or disability in accordance with applicable federal, state, and local laws. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Please email a completed application and résumé to
info@eastbroadtop.com. Serious inquiries only.